

TITLE OF REPORT: Tenders for the Supply of Goods and Services

REPORT OF: Mike Barker, Strategic Director Corporate Services and Governance

Purpose of the Report

1. The purpose of this report is to ask Cabinet to consider the tenders received for the following:
 - i) Contract for the Provision of Supporting Carers Together in Gateshead
 - ii) Contract for the Provision of Direct Access Assessment, Shared Living, Semi-Independent Living, Supported Lodgings and Floating Support Services for Young People Aged 16 – 25
2. The background to these contracts is contained in the attached appendices.

Proposal

3. Cabinet is asked to agree and note the recommendations below.

Recommendations

4. It is recommended Cabinet agrees:
 - i) that tenders received from the companies for each of the lots listed below, for the contract for the Provision of Supporting Carers Together in Gateshead, be accepted for a 60 month period commencing 2 July 2018:

Lot 1 Young Carers Service - Gateshead Crossroads Caring for Carers, operating as Carers Trust Tyne and Wear, Gateshead

Lot 2 Adult Carers Service - Gateshead Crossroads Caring for Carers, operating as Carers Trust Tyne and Wear, Gateshead

Lot 3 Carer Relief - Gateshead Crossroads Caring for Carers, operating as Carers Trust Tyne and Wear, Gateshead
 - ii) that tenders received from the companies for each of the lots listed below, for the contract for the Provision of Direct Access Assessment, Shared Living, Semi-Independent Living, Supported Lodgings and Floating Support Services for Young People Aged 16 – 25, be accepted for a 36 month period

commencing 1 July 2018 with an option to extend for a further 2 x 12 month periods:

Lot 1 Direct Access, Assessment & Emergency Accommodation Unit - The Cyrenians Limited (Operating as Changing Lives)

Lot 2 Shared Living Supported Housing Service and Semi-Independent Living & Floating Support - Home Group Ltd

Lot 3 Supported Lodgings Accommodation Service for Looked After Children/Care Leavers - Barnardo Services Limited

For the following reasons:

A comprehensive evaluation of the tenders received for all lots has been undertaken. The recommended tenders are the most economically advantageous tender submitted.

Contract for the Provision of Supporting Carers Together in Gateshead

Policy Context

1. The contract for the provision of Supporting Carers Together in Gateshead has been organised in accordance with the Council's Contract Procedure Rules.

Background

2. The contract is being arranged on behalf of Care Wellbeing and Learning and Newcastle Gateshead Clinical Commissioning Group (NGCCG).

The contract is for a 60 month period commencing 2 July 2018.

The purpose of this contract is to provide an all age carers service in Gateshead. The aim of the Service is to keep carers informed, support carers to look after their health and wellbeing, offer carers a break from caring and raise awareness of the role of carers.

The contract will be divided into 3 Lots:

Lot 1 – Young Carers Service

Lot 2 – Adult Carers Service

Lot 3 – Carer Relief

The estimated annual value of the contract is:

£1,315,000 Year 1

£1,215,000 Year 2

£1,020,000 Year 3

£1,020,000 Year 4

£1,020,000 Year 5

Tenders were received from the following companies:

Family Action, London

Gateshead Carers Association, Gateshead

Gateshead Crossroads Caring for Carers, operating as Carers Trust Tyne and Wear, Gateshead

Keyfort Group Limited, Gateshead

A comprehensive evaluation of the tenders has been undertaken against the following criteria:

- All Lots: Mandatory requirements: Grounds for Exclusion, Modern Slavery Act 2015, Insurance, Environmental Management, Compliance with Equality Legislation, Health and Safety, Adult Safeguarding and Children's Safeguarding, Technical and Professional Ability.
- Lots 1 & 2:

Quality including – Implementation Plan, Recruitment and Retention of Staff, Use of Volunteers, Accessibility, Understanding Gateshead, Identification and Raising Awareness of Carers with the People of Gateshead and Partner Organisations, Enabling carers to Look After Their Health and Wellbeing, Outcomes, Social Value.

- Price
- Lot 3:
Quality including – Implementation Plan, Management of Referrals, Recruitment and Retention of Staff, Workforce Skills, Quality of Service Delivery, Management of Budgeted Hours, Social Value.
- Price

Consultation

3. Consultation has taken place with carers, providers and stakeholders to understand the needs of carers in Gateshead and determine the best model for delivering carers services.

Engagement activity included the following:

- Local Engagement Board (Newcastle Gateshead CCG) (July 2016)
- Parent/Carers of children with special educational needs and disabilities.
- Carers Health Needs Assessment completed by Public Health colleagues (September 2016)
- On-line survey via Gateshead Council consultation portal. (December 2016 – January 2017)
- Engagement with Carers via drop-in sessions, in-depth interviews, pre-questionnaires and arranged events. (January – March 2017)
- Engagement with our Commissioned Providers to understand and map collectively both the current and future state of commissioning for carers (December 2016 – April 2017)
- Engagement with Care Management Teams (March 2017)
- Engagement with District Nurses (March 2017)
- Provider Engagement Events (July, August and December 2017)

Alternative Options

4. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the EU Public Procurement Directives; therefore there are no alternative options.

Implications of Recommended Option

5. **Resources:**

- a) **Financial Implications –** The Strategic Director, Corporate Resources, confirms that the overall joint budget with NGCCG for the provision of these services is £1.315m in 2018/19, £1.215m in 2019/20 and £1.020m for the remaining duration of the contract.
- b) **Human Resources Implications – Nil**

c) Property Implications - Nil

- 6. Risk Management Implication – Nil**
- 7. Equality and Diversity Implications –** The recommended tenderer meets the legal obligations of the Equality Act 2010.
- 8. Crime and Disorder Implications – Nil**
- 9. Health Implications - Nil**
- 10. Sustainability Implications – Nil**
- 11. Human Rights Implications - Nil**
- 12. Area and Ward Implications -Nil**

Background Information

- 13.** The documents that have been relied on in the preparation of the report include:
The received tenders.

APPENDIX 2

Contract for the Provision of Direct Access Assessment, Shared Living, Semi-Independent Living, Supported Lodgings and Floating Support Services for Young People Aged 16 – 25

Policy Context

1. The contract for the provision of Direct Access Assessment, Shared Living, Semi-Independent Living, Supported Lodgings and Floating Support Services for Young People Aged 16 – 25 has been organised in accordance with the Council's Contract Procedure Rules.

Background

2. The contract is being arranged on behalf of Care Wellbeing and Learning.

The contract is for a 36 month period commencing 1 July 2018 with an option to extend for a further 2 x 12 month periods.

The purpose of this contract is to provide needs led and flexible supported housing service for young people. The aim of all the services is to provide appropriate, safe, supported accommodation to vulnerable young people in housing need during their transition into adulthood.

The contract will be divided into 3 Lots:

- Lot 1 – Direct Access, Assessment & Emergency Accommodation Unit
- Lot 2 – Shared Living Supported Housing Service and Semi-Independent Living & Floating Support
- Lot 3 – Supported Lodgings Accommodation Service for Looked After Children/Care Leavers

The estimated annual value of the contract is £632,684

Tenders were received from the following companies:

Barnardo Services Limited, Ilford, Essex
Centrepont Soho, London
Home Group Ltd, Newcastle upon Tyne
Jigsaw Recovery Project CIC, Gateshead
St Camilus Care Group, Newcastle upon Tyne
The Cyrenians Limited (Operating as Changing Lives), Gateshead
Tyne Housing Association, Newcastle upon Tyne

A comprehensive evaluation of the tenders has been undertaken against the following criteria:

- All Lots: Mandatory requirements: Grounds for Exclusion, Modern Slavery Act 2015, Insurance, Environmental Management, Compliance with Equality Legislation, Health and Safety, Adult Safeguarding and Children's Safeguarding, Technical and Professional Ability,

Lots 1 and 2

- Quality requirements including Project Plan, Staffing Structure/working Patterns, Qualifications of Staff, Managing Service Delivery, Location of Property, Facilities, Communal Activities, Involving Young People, Social Value, Business Continuity.
- Price

Lot 3;

- Quality requirements including Project Plan, Staffing Structure/working Patterns, Qualifications of Staff, Managing Service Delivery, Involving Young People, Social Value, Business Continuity.
- Price

Consultation

3. Consultation has taken place with young people, providers and stakeholders to understand the needs of vulnerable Young People in Gateshead and provide a needs led and flexible supported housing service.

Alternative Options

4. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the EU Public Procurement Directives; therefore there are no alternative options.

Implications of Recommended Option

5. Resources:

- a) **Financial Implications** – The Strategic Director, Corporate Resources, confirms the £632,684 per annum for the provision of these services can be met from within existing resources for the duration of the contract.
- b) **Human Resources Implications** – Nil
- c) **Property Implications** - Nil

6. Risk Management Implication – Nil

7. **Equality and Diversity Implications** – The recommended tenderer meets the legal obligations of the Equality Act 2010.

8. Crime and Disorder Implications – Nil

9. Health Implications - Nil

10. Sustainability Implications – Nil

11. Human Rights Implications - Nil

12. Area and Ward Implications -Nil

Background Information

13. The documents that have been relied on in the preparation of the report include:
The received tenders.